＿＿＿＿＿＿＿有限公司 車輛出車前安全檢查紀錄表 檢查月份:　　年　　月

地址:

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| 牌照號碼 |  | 廠牌 |  | 年份 |  | 引擎號碼 |  |
| 檢查日期 | 檢查項目 | 駕駛人或檢查人簽名 | **承租人或旅行業者就\*項目確認簽名** |
| 燃料油機油水 | 各燈光雨刷照後鏡喇叭 | 電瓶胎紋胎壓風扇皮帶冷氣 | 轉向煞車系統 | 儀表板警示燈及行車紀錄器 | 待修理或需更換部分請註明 | **\*安全門能否開啟通道有無雜物** | **\*滅火器****壓力及有效期****合格否** | **\*擊破器及各項（安全）標示** | **\*行李廂及車內有無易燃物品** | **\*駕駛說明安全出口位置及操作方式** |
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| 注意事項 | 1.本表為車輛出車前逐項實施檢查並詳實紀錄：正常或合格打ˇ，不合格或異常者不得出車。2.駕駛人或檢查人逐項檢查完畢後，請在簽名欄簽名（不得僅簽姓氏），打\*項目應請承租人或旅行業者協同檢查確認後簽名。3.本表由公司發給各車每月1份，車輛未包車出車時，請勿填寫，每月 日前繳回公司。4.各車3級以上保養由委託之汽車保養廠實施。5.本表僅為駕駛車輛保養及安全檢查之紀錄，非實際出勤紀錄。 |